



Melissa Hofstetter, PhD, MDiv
Ministry Consulting & Clergy Education

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Telephone Consultation Agreement Form

About Dr. Hofstetter: Dr. Melissa Hofstetter is an ordained minister in the Pacific Southwest Mennonite Conference (PSMC) of the Mennonite Church USA. She holds a doctorate in psychology from Fuller Theological Seminary, and is a professor of family systems. She has served as district elder within PSMC, and offers ministry consultation & clergy education to pastors on various issues such as: healthy boundaries, clergy self-care, ethics of pastoral care & counseling, systems issues, mental health in the church, clergy mandatory reporting responsibilities, and other issues relevant to pastoral work.

Voluntariness: Consultation is voluntary. It is your choice - and solely your ethical and legal responsibility- as the Consultee to decide whether/how to use information given during consultation. By signing below, you indicate that you wish to receive ministry consultation from Dr. Hofstetter.

Limits of Confidentiality: Respect the privacy of others, including your parishioners and pastoral colleagues. To the extent possible, you agree to not disclose identifying information to Dr. Hofstetter about individuals involved in the case consultation. Dr. Hofstetter may or may not take general notes in order to assist in your consultation. If taken, notes are confidentially maintained for a limited time before being destroyed.

As an ordained clergyperson residing in the state of California, Dr. Hofstetter is a mandated reporter when there is reasonable suspicion of child, elder or dependent adult abuse or neglect, which means that Dr. Hofstetter - like pastors in most states- has an ethical and legal responsibility to report such suspicion to appropriate agencies, like Child Protective Services or Adult Protective Services.

Consulting Sessions: Dr. Hofstetter's Ministry Consulting Services are intended for educational purposes only. Dr. Hofstetter is not a lawyer. Her Ministry Consulting Services are not a substitute for legal consultation. Ministry Consultation Services fall under the scope of ministry coaching, and are not psychotherapy services. Appropriate legal and mental health referrals may be made as necessary. **In cases of emergency, call 911.** Your Ministry Consulting fee is \$50 for a 30-minute session. Payment is requested at the time of rendered service. Payments may be made through *PayPal*: [PayPal.me/MelissaHofstetter](https://www.paypal.com/mef/MelissaHofstetter), or by pre-arrangement of check made payable to "Dr. Melissa Hofstetter" and sent to the address above.

By signing, you indicate that you understand and agree to these terms of consultation.

Signature: _____ Date: _____

Printed Name: _____

Name of Church or Organization: _____